



Position Description for Port of Oakland IMC Ministry Coordinator/SMGG Chaplain

The Seamen's Church Institute | seamenschurch.org

The Seamen's Church Institute (SCI) and the Seafarers Ministry of the Golden Gate (SMGG) jointly appoint and compensate the **IMC Ministry Coordinator/SMGG Chaplain**, who serves both as coordinator of the ecumenical partners operating in Bay Area ports and as SMGG Chaplain.

- As IMC Ministry Coordinator, this person serves as senior chaplain, coordinator, and supervisor of all ordained chaplains and volunteers in the Port of Oakland, CA and neighboring ports who provide hospitality and ship visiting ministry in and around the International Maritime Center (IMC), a seafarers' hospitality center serving Bay Area commercial ports from which several ecumenical partners operate.
- In the role of SMGG Chaplain, this person develops church relationships, pursues fundraising, and performs other duties assigned by the SMGG Board.

In particular, the IMC Ministry Coordinator/SMGG Chaplain:

- Schedules hospitality volunteers' and chaplains' ship visiting schedules in the Port of Oakland and other surrounding ports, working to maintain high morale; maximizing satisfying volunteer or professional ministry experiences; and efficiently utilizing available resources
- Develops a ministry protocol with port chaplains, including emergency on-call coverage, travel to accident/fatality sites, and disaster planning with port officials
- Promotes strong ties with port officials, USCG, terminal officials, and security staff regarding security access, seafarer shore leave, and chaplains' compliance with port security requirements
- Consults with SCI's Center for Seafarers' Rights whenever known or suspected seafarer maltreatment presents onboard ships or within the IMC
- Chairs and motivates the IMC's Mission Committee to identify challenges and opportunities for ministry within the port, church relations outreach to parishes and seminaries in the Bay Area, and appropriate visits by church groups to the Port of Oakland
- Recruits potential Sponsoring Denominations, parish clergy and theological seminaries to promote maritime ministry, port ministry training opportunities, and participation in IMC's mission
- Coordinates with SCI's Christmas at Sea manager regarding seafarer holiday gifts
- Transmits weekly chaplains' log report of ship visits, port relations interaction, church/judiciary events, and critical incidents to SCI's Executive Director's office
- Coordinates the logistics of the work and shares pastoral burdens with peer chaplain colleagues, including mutually negotiated work hours, ship visiting, transportation of seafarers, and hospitality ministry within the IMC facility
- Works as mutual team member with other IMC staff, chaplains and home-office staff
- Recruits and motivates volunteers to serve as hospitality and ship visiting ministers
- Visit ships in port to assess the spiritual needs of ship officers and crew, assisting seafarers to communicate with families at home, responding to pastoral emergencies, including the needs of truckers and other port workers; provides transportation of visitors to local businesses; and invites seafarers to visit the IMC

The ideal candidate brings outstanding pastoral experience, ecclesiastical relationships and team collaboration to this position; has significant vocational experience in one or more denominations; and must be able to travel and work such hours as to cover the occasional pastoral crises and other assignments. The successful candidate must be able to climb and descend ship gangways, ladders and stairs, and lift and carry up to 50lbs. Advanced Clinical Pastoral Education, military, maritime or hospital chaplaincy provides a definite credential as does experience in the seafaring industry.

Interested candidates should submit an application including: 1) a resume; 2) contact information for three references; 3) text of a sermon recently preached and audio or video of his/her preaching; and 4) copy of an additional recent writing sample 5) a statement of interest in and availability for this position to: humanresources@seamenschurch.org. Salary and benefits are commensurate with experience.